

Higham Ferrers Nursery and Infant School

**‘Together, we enjoy learning in a happy,
caring and friendly environment’**



BEHAVIOUR-PARENTS, CARERS AND VISITORS POLICY

This Policy was agreed by the Full Governing Body in
Summer (2022)

It will be reviewed in Summer (2024)

Signed: _____

S. White

(Chair of Governors)

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01. INTRODUCTION

We believe staff, parents/carers, visitors and children are entitled to be part of a safe and protective environment. This policy outlines how our school community can work together to ensure pupils, parents/carers and visitors are able to feel safe and valued in a positive way.

02. OPEN DOOR POLICY

We have an open door policy where we welcome parents/carers to come into school if they need to discuss any issues or concerns. For the benefit of our whole community we prefer to deal with any issues as quickly and effectively as possible. If the relevant staff are unable to meet with parents/carers immediately we will make an appointment for a convenient time as quickly as possible

Where possible we will carry these out safely face to face.

03. PARENTAL INVOLVEMENT

It is really important that parents and carers are involved in their child's learning and so we strongly encourage parents to attend meetings when possible including parents' consultations, IEP review meetings, information evenings, gold award assemblies, 'wow' days, celebration assemblies, Sports day, festive productions and other review meetings.

We ask parents/carers to consider joining our parent forum group or our Friends of the School committee as well as becoming parent helpers. Parental support and help in school is greatly valued by our staff and pupils

04. EXPECTATIONS OF PARENTS/CARERS AND VISITORS WHILST ON OUR SCHOOL PREMISES

As role models and for the safety and wellbeing of our school community, we expect all parents to behave appropriately whilst on our school premises. This includes adhering to the following:

- Sign in and out of our premises.
- Wear your visitor badge at all times - You may be questioned by members of staff if you are not wearing it as this is a requirement of our safeguarding policy.
- Listen to safety information given to you by our office team on your arrival.
- Follow all up to date school Covid-19 protocols
- Read our Visitor leaflet or Volunteer policy.
- Adhere to all COVID-19 protocols as set out by the school.

The overall expectation is that all parents/carers and visitors behave appropriately and act as role models when on or around our school premises.

Where this does not happen we will:

1. Discuss concerns with individuals and outline expectations.
2. Send a letter or organise a meeting with a senior member of staff setting out expectations.

05. VISITORS LEADING ASSEMBLIES AND TALKING TO CLASS GROUPS

Visiting speakers will adhere to school policies regarding equality and inclusion. It is the member of staff who invited the visitor in to school to ensure that the content of their talk/interaction with the children is appropriate and age related.

- Staff will accompany these visitors at all time
- Staff will check any material that is going to be shown to or talked about with the children prior to the visit
- If staff feel worried by the speaker going “off track” staff will stop the speaker to re check.
- Visitors will follow all up to date COVID-19 protocols set out by the school especially in relation to hand hygiene.

06. SERIOUS DISTURBANCE AND THREATENING OR AGGRESSIVE BEHAVIOUR

It is an offence under section 547 of the Education Act 1996 for any person (including a parent) to cause a nuisance or disturbance on school premises and grounds.

Types of behaviour that are considered serious and unacceptable and will not be tolerated towards any member of the school community:

- Shouting, either in person or over the telephone
- Inappropriate posting on Social Networking sites deemed as bullying
- Speaking in an aggressive/threatening tone
- Physically intimidating , e.g. standing very close, waving, shaking or holding of a finger or fist directly at a person or in their face
- Taking an aggressive verbal tone with a member of staff or adult.
- The use of aggressive hand gestures/exaggerated movements
- Physical/verbal threats
- Swearing
- Pushing
- Hitting e.g. slapping, punching or kicking
- Spitting
- Racist, sexist comments/actions or any other activities which are deemed to be in any way discriminatory.

- Communications made through social media that either knowingly or recklessly:
 - place a child or young person at Higham Ferrers Nursery and Infant School at risk of harm;
 - bring Higham Ferrers Nursery and Infant School into disrepute;
 - breach confidentiality;

.....will not be tolerated.

(This is not an exhaustive list but seeks to provide illustrations of such behaviour)

In the event of a serious disturbance or act of threatening or aggressive behaviour we will:

1. Ask the parent to come somewhere quiet to discuss the issue.
2. Outline expectations and request that the parent discusses the issue calmly so that it can be dealt with effectively.
3. Report the incident to the Local Authority in line with Northamptonshire's policy and procedures.
4. Remind the parent of our Acceptable Behaviour Policy (either given or posted) and request that further concerns are discussed calmly and appropriately.
5. Contact the police (if necessary).
6. If considered to be a direct threat to the safety of others a parent/carer or visitor may be temporarily banned from the premises. This will be documented in a letter.

Where there are further incidents of aggressive and threatening behaviour we will:

1. Report the incident to the Local Authority.
2. Contact the police.
3. Organise a meeting with our Governing body.
4. In extreme circumstance parents may be banned from school premises for a longer period of time. This will be documented in a letter.

All incidents of serious disturbance and threatening or aggressive behaviour will be reported to the Governing Body's Behaviour and Welfare Committee and Chair of Governors

07. SMOKING

Our school is a non-smoking site, therefore we ask that parents and carers respect this and refrain from smoking (this includes the use of e-cigarettes) on our school premises and grounds or around the perimeter of the school boundary.

08. SWEARING AND INAPPROPRIATE LANGUAGE

Parents and carers are asked to be mindful of the language they use whilst on the school premises and around the perimeter of the school boundary and to refrain from swearing or using other inappropriate language.

09. IN SUMMARY

We ask all parties to abide with the above and all of the Governments COVID-19 regulations and school protocols in order to maintain a happy and safe environment for all.

Any parent who is asked to leave the school premises will have the right to appeal the decision by writing to the Chair of Governors

If you have a grievance about anything in this policy or about a specific incident that you have been involved with, please contact our Chair of Governors, at our school address.

10. MONITORING AND REVIEW

The Behaviour Parents/Carers and Visitors Policy will be reviewed regularly so that any new initiatives, developments in legislation can be taken into account.

The policy was reviewed and updated in 2022.